



Job Title: Youth/Emerging Adults Pastor
Reports To: Senior Pastor
Position Status: Full-Time or Part Time

About College Park:

College Park is affiliated with the United Brethren in Christ. The church is in a small, Midwestern town in Indiana and is located next to Huntington University. Church attendance is around 400 and the youth group has about 25 youth. There are 4-7 adult volunteers that work regularly with the youth ministry.

Purpose:

The Youth/Emerging Adults Pastor is responsible for giving primary leadership of the ministry strategy to 6th to 12th grade students and their parents/guardians. He or she will be responsible for designing, coordinating, and overseeing a dynamic youth ministry focused on building devoted followers of Christ.

The Pastor will also give leadership to the Emerging Adults ministry. Leadership includes creating a strategy that will provide community, discipleship, and care for emerging adults through a team of people willing to engage those in the church who are early in their careers and attending college.

Primary Areas of focus for youth Emerging Adults ministry:

- **Ministry Vision:**
 - Develop and cast a clear and distinct ministry vision for both ministries that is consistent with the mission, vision, and values of College Park Church.
- **Relational Ministry:**
 - Personally model incarnational/relational ministry by being present in the world of the teens and emerging adults in the church. Train and equip a team of caring volunteers to do the same.
- **Discipleship:**
 - Define a clear path of discipleship for every young person we reach that is in line with the church's plan of disciple-making.
- **Mobilization:**
 - Recruit, equip, empower and develop a team of caring adults that will invest in teens and emerging adults through Christ sharing relationships. Each team's responsibilities include but are not limited to:
 - relational ministry, leading small groups, teaching, programming, etc.
- **Parents Ministry:**
 - Create a ministry strategy with and alongside the parents of teens, that encourages and empowers parents to be the primary leader of their children

Other Responsibilities:

- **Strategic Ministry Programming:**
 - Develop programming that engages teens and emerging adults at all stages of spiritual development.
- **Management/Administration:**
 - Manage ministry budgets
 - Ensure adequate volunteer support and adult-to-youth ratios.
 - Provide oversight and direct supervision to volunteer youth leaders, youth ministry leaders, and other staff and volunteers
- **Communication:**
 - Communicate with church leadership, staff, parents, and congregation in a timely manner utilizing available resources (email, website, bulletin, newsletter, etc.)
- **Pastoral Team:**
 - Contribute to the greater church ministries when asked by Senior Pastor
- **Collaboration:**
 - Work closely with community youth leaders network to reach the 2,600 teens in Huntington County
 - Seek opportunities to collaborate with the university and other ministries to engage with emerging adults throughout the community

Requirements/Expectations:

- A healthy and growing personal abiding relationship to Jesus Christ that will be modeled to our youth and families.
- Prefer 2 to 4 years of experience in youth ministry
- Commitment to personal/professional development through books, seminars, UB and non-UB conferences.
- Experience with developing, organizing, and effectively managing teams and programs.
- Ability to communicate effectively to teens and adults in large and small groups.
- Experience and training related to:
 - Organizing volunteer efforts
 - Public relations Leadership skills
 - Exercising discretion with confidential information
 - Program/meeting planning
 - Experience coordinating activities and compiling and/or disseminating information related to youth programs/events, civic activities, meeting/travel arrangements, etc.
- Excellent written and verbal communication skills
- Experience interacting, advising, and communicating effectively.
- Experience reading, interpreting, editing, and/or extracting information from various sources, including policies and procedures, program guidelines, manuals, reports, contracts, invoices, and correspondence.
- Commitment to United Brethren youth ministry training and coaching systems.

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow my job as outlined above and that if I have any questions concerning what is expected of me, I will speak with my immediate supervisor identified above.